

Rosaryhill School (Secondary Section)
Work Plan on Life Planning Education and Careers & Guidance Service (2016-17)

Objectives	Strategies	Monitoring / Evaluation	Allocation of the CLP Grant
1. Guidance Activities & Support (S4-6)	<ul style="list-style-type: none"> ● To offer tailor-made guidance activities & support for S4-6 students on JUPAS & sub-degree strategies ● Sharing from alumni ● 「理想・成功路」系列 ● Talks from various universities or educational institutions ● All related information and promotional pamphlets to students via email ● Exhibitions ● University/Tertiary Institutions visits 	<ul style="list-style-type: none"> ● Comments from teachers, students and alumni ● Performance of students in the activities ● Number of participants in each talk, visit and sharing session 	<ul style="list-style-type: none"> ● Collaboration with S4-6 Class Teachers ● For school based programs \$2,000
2. Individual Consultation (S6)	<ul style="list-style-type: none"> ● Individual consultation for S6 students about their Life Planning 	<ul style="list-style-type: none"> ● Comments from teachers and team members ● Feedback from students 	<ul style="list-style-type: none"> ● For school based programs \$1,000
3. Preparation for Institution Interview Workshop (S6)	<ul style="list-style-type: none"> ● Cooperate with external organizations 	<ul style="list-style-type: none"> ● Comments from class teachers ● Percentage of participants learn the interview techniques and have confidence to attend an interview ● Performance of students in the interview ● Feedback from students 	<ul style="list-style-type: none"> ● Out-source program \$6,000 ● Students pay partly
4. Mock HKDSE Results Release Day (S6)	<ul style="list-style-type: none"> ● Co-work with Assessment Team ● Co-work with social workers & their agency 	<ul style="list-style-type: none"> ● Attendance of both students & parents ● Questionnaire collected from students & parents ● Feedback from class teachers & social worker 	<ul style="list-style-type: none"> ● Program with external agency \$7,000
5. S6 Careers Booth	<ul style="list-style-type: none"> ● Invitation of the setting on the DSE Release Day ● Offer information for students, parents and class teachers reference 	<ul style="list-style-type: none"> ● Feedback from class teachers, students & parents 	<ul style="list-style-type: none"> ● \$200
6. Mentorship Program (S5)	<ul style="list-style-type: none"> ● Joint program with the Old Students 	<ul style="list-style-type: none"> ● Comments from teachers, students and 	<ul style="list-style-type: none"> ● For school

	<ul style="list-style-type: none"> ● Association ● Organize workshops, activities, tours & gatherings 	<ul style="list-style-type: none"> ● alumni ● Percentage of participants join the structured activities ● Relationship built between mentees & mentors 	<ul style="list-style-type: none"> ● based programs \$10,000
7. S4-5 Careers Related Experience Activities	<ul style="list-style-type: none"> ● Joint program with external organizations held during Life Education Periods ● Visits (business company or education institutions or government departments) ● Workshops ● Talks 	<ul style="list-style-type: none"> ● Number of participants ● Reflection sheets ● Observation from teachers on performance of students 	<ul style="list-style-type: none"> ● Programs with external agency \$30,000
8. Program on "Choice of Subjects" (S3)	<ul style="list-style-type: none"> ● Talk on S3 Parents' Day ● Workshops ● eclass ● Aptitude Test 	<ul style="list-style-type: none"> ● Attendance of students and parents ● Feedback from students and parents 	<ul style="list-style-type: none"> ● For school based programs \$2,000
9. Careers & Life Planning Activities (S1-2)	<ul style="list-style-type: none"> ● Co-work with NGOs ● To be held during Life Education Periods ● Talks and small group activities 	<ul style="list-style-type: none"> ● Observation on the participation of students ● Reflection sheets ● Feedback from different parties especially the speakers 	<ul style="list-style-type: none"> ● Programs with external speakers / coordinators \$24,000
10. Careers Service Team (S1-5 selected students)	<ul style="list-style-type: none"> ● Provide training and service opportunities for students ● students can learn from the material they handle and activities they attend 	<ul style="list-style-type: none"> ● Percentage of helpers learnt from office work routine and computer skills ● Observation from teachers on independence of work from students 	<ul style="list-style-type: none"> ● Internal manpower only
11. Stationary	<ul style="list-style-type: none"> ● Stationary, coloring printing and photo printing for promotion 	<ul style="list-style-type: none"> ● Feedback from team members ● Comments from class teachers and students 	<ul style="list-style-type: none"> ● \$800
12. To provide extra manpower	<ul style="list-style-type: none"> ● Employ an extra GM to share the teaching load of all the members in the Careers & Guidance Team 	<ul style="list-style-type: none"> ● Workload of teachers involved ● Effectiveness in the preparation of all activities involved 	<ul style="list-style-type: none"> ● For employment of a GM plus MPF \$490,200

Total: \$573,200