

2011-2012



School Annual Plan

2011-2012

Effectiveness

Management Capabilities

Effectiveness

Self-management Capabilities

Proficiency

Effectiveness

Management Capabilities

English Proficiency

Effectiveness

Self-management Capabilities

Proficiency

Learning Effectiveness

Self-management Capabilities

English Proficiency

ROSARYHILL SCHOOL (SECONDARY SECTION)

Rosaryhill School
Annual School Plan
2011/2012

Contents	Page
School Mission, Goals and Core Values	2
Overview of Major Areas of Concern and Respective Targets and Strategies	4
SUMMARY OF STRATEGIC PLANS	
Major Areas of Concern (in order of priority)	
1. To enhance students' English proficiency, confidence and enjoyment of English	6
2. To enhance student learning effectiveness	12
3. To develop and enhance students' self-management capabilities	23
Appendix:	
Religious theme of the year -- Courage	28
Language and MOI Policy	29
Plan on use of Capacity Enhancement Grant for the school year 2011-12	31
Abbreviation of Offices, Teams and Departments	34

School Vision & Mission

Rosaryhill School aims to provide a wholesome education that enables students to become conscientious individuals, useful citizens and authentic Christians.

School Goals

GOAL 1: CHRISTIAN & MORAL VALUES

To instill in students Christian values, moral integrity, charitable and caring attitudes as well as understanding and respect towards differences.

GOAL 2: INTELLECTUAL DEVELOPMENT

To cultivate among students a spirit of self-motivation and learning, and the ability to think and create in order to cope with the demands of the changing world.

GOAL 3: SOCIAL DEVELOPMENT

To develop a sense of civic duty, responsibility to family and service to the community.

GOAL 4: PHYSICAL DEVELOPMENT

To develop health awareness and good physical coordination.

GOAL 5: ARTISTIC DEVELOPMENT

To develop creativity and aesthetic awareness

School Motto

Veritas (Truth)

Core Values of Rosaryhill Education

The core values of our school are founded in the **HERITAGE** left by St. Dominic, the founder of the Dominican Order. Dominic's **love of God** and **compassion** for a suffering world compelled him to dedicate his life as a preacher, to **seeking truth** by contemplating and studying the Word of God and **sharing the fruits of knowledge** with everyone he encountered.

The values of our school are:

- ✧ **FIDELITY** to the teachings of Jesus, expressed mainly in the Gospel.
- ✧ Seeking the **TRUTH–VERITAS**, through study and reflection.
- ✧ **COMPASSION** for the suffering.
- ✧ **RESPECT** for all, in particular other people's differences.
- ✧ **INTELLECTUAL DEVELOPMENT** based on assiduous study, leading to critical thinking.
- ✧ **COMPETENCE IN COMMUNICATION AND SHARING.**
- ✧ **AWARENESS** about personal needs and the needs of others.

These values summarize the characteristics of good “Rosarians” who are the “conscientious individuals, useful citizens and authentic Christians” identified in our mission statement.

OVERVIEW OF MAJOR AREAS OF CONCERN AND RESPECTIVE TARGETS AND STRATEGIES

Major Concern	Targets/ Intended Outcomes	School-level Strategies
1. To enhance students' English proficiency, confidence and enjoyment of English	T1: To devise a comprehensive English curriculum that caters for diverse learning needs	S1. To strengthen the junior curriculum by focusing on vocabulary acquisition and content-building S2. To strengthen teacher development and peer collaboration among English panel members S3. To stretch abilities of capable English learners
	T2: To enhance English learning abilities, interest and confidence of students	S4. To increase students' exposure to using English in learning other subjects and in their daily life S5. To increase opportunities for both teachers and students to interact in English. S6. To foster an English rich environment for students to learn and use English with joy S7. To improve the English learning ability of less capable students S8. To build student confidence by exposing them to continuous assessment and activities
	T3: To strengthen the collaboration between English KLA and different KLAs/Teams	S9. To set up a MOI committee to provide leadership in the planning and implementation of school language/MOI policy S10. To strengthen collaborative activities and competitions between different KLAs/Teams
2. To enhance student learning effectiveness	T4: To cater for students' learning diversity	S11. To have class allocation and teaching strategies devised according to students' abilities & performance S12. To improve the teaching effectiveness in ALA classes S13. To provide resources and assistance to students of different abilities
	T5: To improve students' learning motivation and attitude	S14. To educate and motivate students to make learning a habit
		S15. To continuously assess students' performance during lessons in every subject S16. To assist students to complete and submit assignments on time

		S17. To award students who display good learning habits or produce pleasing achievements
		S18. To develop and use multifaceted activities/programs to stimulate learning motivation
		S19. To implement an effective Promotion/Repeat System
	T6: To improve students' learning environment	S20. To categorize and distribute activities throughout the school year S21. To require students to bring the necessary teaching and learning materials S22. To maintain a clean and favorable environment for teaching and learning
	T7: To foster students' learning and organizing skills	S23. To develop in students necessary learning skills S24. To develop in students necessary organizing skills
3. To develop and enhance students' self-management capabilities	T8: To develop students' sense of self-management	S25. To provide training activities for students on self-management skills and/or leadership skills S26. To promote class stewardship designed to foster class spirit and class management
	T9: To uphold effective classroom management and self-discipline of students	S27. To develop a school-based classroom management system & sharing channels among teachers S28. To adopt developmental and preventive measures to promote "self-discipline"
	T10: To maintain students' good attendance to school and to class	S29. To set up a consistent and effective system to deal with students who are absent or late to school/ class S30. To seek collaboration of PTA and parents
	T11: To cultivate a positive image of neat appearance in students	S31. To emphasize the importance of appearance and provide clear standards to students, teachers and parents. S32. To enforce a whole-school neat appearance system.

SUMMARY OF STRATEGIC PLANS:

Major Area of Concern 1:	To Enhance Students' English Proficiency, Confidence and Enjoyment of English
---------------------------------	--

Target 1. To devise a comprehensive English curriculum catering diverse learning needs

Strategies	Implementation plans	Time Scale	Success Criteria	Methods of Evaluation	People in charge	Resources Required
S1 To strengthen the junior curriculum by focusing on vocabulary acquisition and content-building	Form Level Dictation <i>Target groups:</i> All form levels	Regular intervals (by week or cycle)	<ul style="list-style-type: none"> - Students acquire more input on thematic vocabulary and sentence structures - Students have better spelling skills and power of observation 	<ul style="list-style-type: none"> - Formal assessment of dictation conducted in class - Feedback from teachers on learning effectiveness 	English KLA (TEL)	Compilation of dictation materials per form level
	Routine speaking activities in class <i>Target groups:</i> S1-S3	Every student can speak for 2 rounds per term	<ul style="list-style-type: none"> - Increased level of confidence in speaking - Increased fluency in speech delivery 	<ul style="list-style-type: none"> - Formal speaking assessment tasks done in class 	TEL	Topics and samples of speaking tasks
	Reinforcement of vocabulary <ul style="list-style-type: none"> - Physical Education - Integrated Humanities 	Throughout the year	<ul style="list-style-type: none"> - Observation - teachers' evaluation 	Teachers' Feedback	DIH TPE	Respective budgets-
S2 To strengthen teacher development and peer collaboration among English panel members	Teacher Workshop Workshops on the teaching of NSS electives and junior form speaking and writing <i>Target groups:</i> English teachers	After school hours Total hours: 15	<ul style="list-style-type: none"> - Teachers hone the techniques and develop effective methodologies of language teaching - More student-focused lesson planning and materials are developed 	<ul style="list-style-type: none"> - Questionnaires on the effectiveness of the workshops - Peer lesson observation 	TEL	Booking of venue and collection of training materials

	Acquisition of professional teaching support from CUHK <i>Target groups: S1 English teachers</i>	Starting November till end of school year depending on budget	-Teachers hone the techniques and develop effective methodologies of language teaching -More student-focused lesson planning and materials are developed	Questionnaires on the effectiveness of the workshops -Peer lesson observation -Submission of lesson plans by each teacher after training	TEL	\$50,000 (Teacher Workshops to be funded by English Enhancement Scheme)
S3 To stretch abilities of capable English learners	Introduction of Shakespeare For All Program -Students will receive professional theatrical training <i>Target groups:S1-S5</i>	Whole year (after school)	- Build up stronger fluency and confidence in language production - Participants take up leading role in activities related to English in class	- Reports from teacher trainer - Year-end production - Interview with student participants	TEL	Booking of venue and training timetable

Target 2. To enhance English learning abilities, interest and confidence of students

S4 To increase students' exposure to using English in learning other subjects and in their daily life	Online learning package *Funded by English Enhancement Scheme <i>Target groups:S1-7</i>	Whole school year	- Increased completion rate and consistency in weekly drilling - Enhanced knowledge of English related to current affairs	- Statistics on amount of time spent online - Students' performance in exercises done	TEL	Booking of MMLC and use of headsets
	Youth Reading Programme <i>Target groups: S.1-7</i>	Whole year	- Students having read at least the number of books required and produce proper book reports on time	- Teachers' assessment of the book reports - Statistics on the books reports collected	TEL & Library Team (TLI)	Copies of book reports forms
	English Enrichment Programme Some English articles (Daily life issues) should be selected by Science/PSHE KLA as the reading material for S.3 students <i>Target Group:S.3 students</i>	Whole academic year	- At least 60 % of S.3 classes complete and return the worksheet.	- Statistics	TSE & TPS	\$700

	Reading scheme in various subjects - Students are required to read books related to particular subjects and write book reports (e.g. Economics, science, <i>Target groups: S3-6</i>	Throughout the school year	- Completion of book reports	- Statistics - Teachers' feedback	Econ Dept. (DEC) TSE	Respective budgets
	Newspaper Clipping -To develop students' generic skills and to increase their awareness of current issues in Hong Kong, China and the world through newspaper reading	Whole Year (at least once a month)	- 90% students complete the assignments	Students' marks. It will constitute 10% of the test mark in each term.	Integrated Humanities Dept. (DIH), Chemistry Dept. (DCE), Economics Dept. (DEC)	
	Success Skill Workshop -Cooperate with external organizations -Sharing from alumni <i>Target groups: S5 – S7</i>	First Term	- Positive comments from teacher & students - 70% of participants learn the technique and create a presentable resume and recommendation letter.	- Observation - Reflection sheet	Careers & Guidance Team (TCG)	HK\$3000
	To increase English communication opportunities in daily routines (Thanksgiving Mass)	Whole year	- students get used to listening and reading English - students are able to understand the message in English	- observation - report from teacher-in-charge	R.S. Dept. (DRS)	Booklets Movie clips Videos Songs Offerings
	Use English software and IT tools in English <i>Target groups: All students</i>	Whole year	- complete the major change of installation on or before September.	Comments from subject teacher	Computer Studies Dept. (DCS)	HKD3000
S5 To increase opportunities for both teachers and students to interact in English.	English Café A regular meeting place at lunch time for students and teachers to interact in English <i>Target groups: S.1-7</i>	Whole year	-Students engage in more spontaneous English speaking environment -Students show better initiatives to use English outside lesson hours	-Observation of students' level of participation -Teaches' feedback on effectiveness	TEL	Roster of teachers and helpers on duty

S6 To foster an English rich environment for students to learn and use English with joy	Speech Festival <i>Target group: S.1-7</i>	September 2010 to February 2012	<ul style="list-style-type: none"> - With 90% of participants getting over 75 marks - With 65% getting over 80 marks - With 3% of participants getting over 90 marks 	<ul style="list-style-type: none"> - Statistics: certificates issued by the Festival office 	TEL	Holding of internal rehearsals prior to the official competition
	English Zone <i>Target groups: S.1-7</i>	Whole year	<ul style="list-style-type: none"> -Meaningful displays are shown -Students are interested in reading the displays 	<ul style="list-style-type: none"> -Teachers' assessment of the quality of the displays from each class -Teachers' observation of students' interests to the displays 	TEL	Purchase of stationery and paper for board decoration
	Inter-class competition Classes from each secondary level will compete in an inter-class event designed by the English Department <i>Target groups: S.1-7</i>	Whole year	<ul style="list-style-type: none"> -All the students in every class are involved in the competition - All students talk about their feelings of participating in the activity in English lessons or in writing 	<ul style="list-style-type: none"> -Feedback from students. -Reports from teachers in-charge 	TEL	Prizes and recording facilities
	Morning Reading Session (MRS) <i>Target groups: All Teachers & Students</i>	Whole year	<ul style="list-style-type: none"> - Students agree that it is an opportunity for language practicing and promoting reading. - Students agree that they read more English materials than before. - Average students read 10 or more books in a year - Book sharing 	<ul style="list-style-type: none"> - Teacher and student surveys - EDB stakeholder surveys - Evaluation meeting - Observation 	TLI Principal	\$3,700

	<p>Program for Newly-arrived Students from Mainland <i>Target groups:</i> Students from Mainland</p> <ol style="list-style-type: none"> English classes Subsidy to enrich students' English Learning Proficiency 		<ul style="list-style-type: none"> Good Attendance 	<ul style="list-style-type: none"> Evaluation and feedback Survey of students 	Student Affairs Team (TST)	EDB Funding
<p>S7 To improve the English learning ability of less capable students</p>	<p>After-school School based support Program <i>Target groups:</i> Students who receive CSSA or Full Remission of STAS</p> <ol style="list-style-type: none"> Tutorial Lessons Interest Group 	Whole Year After School	<ul style="list-style-type: none"> -Good Attendance -Able to complete assignment -Show improvement in learning and studying 	<ul style="list-style-type: none"> -Evaluation and feedback by tutors and social workers -Survey of students 	TST	Co-organize with External Organization
<p>S8 To build student confidence by exposing them to continuous assessment and activities</p>	<p>Use of form level readers and movie appreciation <i>Target groups:</i> S1-7</p>	Whole year	<ul style="list-style-type: none"> - Enhanced understanding of SBA requirement - To arouse interest in learning English through teen-related issues explored in readers and movies - Students produce quality assignments 	<ul style="list-style-type: none"> - assessments of students' assignments - feedback from teachers - sharing of teaching methods in panel meetings 	TEL	Purchase of movie titles suitable for junior & senior forms

T3. To strengthen the collaboration between English KLA and different KLAs/Teams

<p>S9 To set up a MOI committee to provide leadership in the planning and implementation of school language/MOI policy</p>	<p>As school MOI policy has been established, the program plan is no longer necessary in 2011-12.</p>					
<p>S10 To strengthen collaborative activities and competitions between different KLAs/Teams</p>	<p>Activities or project learning between English KLA and other KLA (e.g. English & PSHE, S3 project learning, Art & English) <i>Target group:</i>S1-3</p>		<p>Higher level of motivation in English learning through the use of songs Better building up of class spirit with different levels of collaboration required in the subjects involved</p>	<p>Evaluation meeting and reports Observation from class on students' level of participation Quality of student work produced</p>	<p>TEL PSHE Education Team(TPS) Arts Education Team(TAE) Technology Education team(TTE)</p>	

Major Area of Concern 2: To Enhance Student Learning Effectiveness

Target 4: To cater for students' learning diversity

Strategies	Implementation plans	Time Scale	Success Criteria	Methods of Evaluation	People in charge	Resources Required
S11. To have class allocation and teaching strategies devised according to students' abilities & performance	To design flexible curriculum & activities for learning -初中課程調適 -Science bridging programme -I.H tailored-made material <i>Target students: All students</i>	Whole year	Improvement in the results of different assessments.	Statistic & observation from teachers	Academic Office All subjects	
	To help students develop public examination skills <i>Target groups: S4 - 7</i>	Whole year	Improvement of public examination results.	Passing percentage of public examination results.	TSE	
S12. To improve the teaching effectiveness in ALA classes	S1 & S2 ALA classes for slow learners <i>Target groups: S1 & 2 slow learners</i>	Whole academic year	- At least two sharing sessions are organized for ALA teachers. - Positive comments from ALA teacher	- Observation - Statistics - Questionnaire for ALA teachers	Learning Strategies Development Team (TLS)	\$ 500
S13 To provide resources and assistance to students of different abilities	Maintenance of softcopy of teaching materials -Experiment manuals, tests, examination papers and exercises will be uploaded to e-class for students <i>Target groups: All students</i>	whole school year	All data updated	Statistics	Data Management Team (TDM)	

	Support group for students with SEN Growth groups for students with SEN <i>Target groups:</i> SEN students	1 st term Throughout the year (once in each term)	- Observations & feedback from students	- Attendance and performance of students	Inclusive & Special Ed. Department (TISE)	\$58000 (LSGSS)
	S.1 & 2 Summer Academic Improvement Programme <i>Target groups:</i> S.1 & S.2 Academic Low Achievers (Students with poor academic performance – recommended by class teachers)	Mid July to early August	A minimum of 90 % of attendance Able to complete tasks assigned by tutors At least 70 % of participants attaining pass in all the assigned works.	-Attendance Record -Classroom observation -Evaluation comments from tutors -Students Works -Students Attitudes	TLS	\$800
	To provide careers guidance for S3 – S7 -career talk & booth - Jupas strategies & interview techniques	Whole year Parents Day	Students understand his own career path	Observation Reflection sheet Feedback from different parties	TCG (Careers & Guidance Team)	Respective budgets
	School-based Curriculum Development Support Services for S1 Level <i>Target groups:</i> S1 student level	Whole year			Mathematics Education Team (TME)	Teacher Assistant (\$2000)

Target 5. To improve students' learning motivation and attitude

S14 To educate and motivate students to	Life Education Period Activity <i>Target groups:</i> all levels	Whole year	75% rated topics retained	teachers' evaluation students' reflection	TLE	\$5,700
--	---	------------	---------------------------	--	-----	---------

	Time Management Days - Board display & games on time management <i>Target groups: S1-4</i>	Lunch time	· 75% of S1 & S4 participate	Teachers' observation	TLE	\$1,000.00
	Parents Education Talk <i>Target groups: S1 - S7 parents & students</i>	Sat Lunch (1-2 times a year----2 hrs each)	· Parents agree that the talk is useful · Parents are satisfied with the arrangement	· Parents survey · PTA Evaluation meeting · Observation	Parents Relation Team(TPR)	\$ 8,000
S15 To continuously assess students' performance during lessons in every subject	整理學習材料	全年	活動至少有半數學生獲取獎勵分數	通過老師提供達標數據	正副科主任及全體老師	教學助理
	HE & NW Practical Lessons	Sep 2010 – Jun 2011	· 50% of students get a pass in each lesson. · Students show interest in cooking and needle work and being creative.	· Marks given in every practical lesson according to the different criteria	Home Economics Department (DHE)	\$11,000 basic ingredients. \$18,000 sewing materials
	To employ continuous assessment method for evaluating the students' performance in different subjects <i>Target groups: S1 – All form levels</i>	Whole year	· Students' learning motivation raised · Students actively participate in lessons · Majority of teachers employ scaffolding in assessment.	· Teachers' evaluation	TPE Liberal Studies Education Team (TLSE)	
S16 To assist students to complete and submit assignments on time	Consistent Effort Award Scheme <i>Target groups: All S1 ~ S3 students</i>	4 Phases per school year (normally in Oct, Dec, Mar and May)	At least 10 % of student population per S1, S2 and S3 level can obtain at least 1 certificate yearly.	Statistics record kept by the discipline teachers	TDI	HKD 1,400 (annually)
S17 To award students good learning habits or achievement	活動獎勵計劃 初中及新高中學生參加校內及校外語文活動及比賽，可獲加許學科分數	全年	· 全體中一至中五學生不少於 30%獲得本科獎勵分數	· 統計各項活動的參與人數	Chinese KLA (TCL)	教學助理

Annual Arts Student Award Scheme (優秀藝術學生獎勵計劃)	-Whole year Promotion with arts teachers	- For S1-5 levels: - At least 5% of students of each level are nominated	- Teacher & student comments - Students' arts academic results & co curricular activity - Attendance of arts groups	TAE	\$3000 (Badges) \$500 (stamps) Teacher resources
參加網上閱讀計劃： 「我愛香港少年網閱讀計劃」及「看漢中文網」 (中一至中五)	2010年10月至 2011年5月	全年有不少於50%中一至中五的學生參與	網上核查學生的閱讀紀錄(上下學期各一次)	TCL	\$6500.0
Winning the "Fascinating Maths Questions" <i>Target groups: All students</i>	Whole year (6 times)	- Over 50% of the classes	- No of participants	Maths Education Team (TME)	1 Teacher Assistant (\$2700)
To give positive praise to students who have good or improved performances <i>Target students: all students</i>	Whole year	- Students show improvement in their results	- Statistics - Assessments - Documents	Academic Office (OAC) All subjects	Respective budgets
Volunteer Commendation Awards <i>Target groups: S4 & 5</i>	Sept, 2011	Good atmosphere	Observation Feedback from the students	Life Wide Learning Development Team (TLW)	\$ 600
Visit to Universities A half day trip to HKU and CU <i>Target groups: 30 elite S.6 students</i>	March	- A minimum of 90 % of attendance - 60% of students give positive comments	- Students' attendance & performance - Questionnaire for students	Learning Strategies Development Team (TLS) TCG	\$ 700 (school bus fee)

<p>Election of Outstanding Student <i>Target groups:</i> nominated Students</p> <p>To elect</p> <ol style="list-style-type: none"> 1. Student of the Year; 2. Sports Boys/Girls of the Year; 3. Student Artist of the Year 	End of school year	· Increase in number of nominees	· Observation & comments by members of Selection Panel	TST	Certificates & Trophies
<p>School Opening Day and Closing Ceremony <i>Target groups:</i> S1 – S7</p>	1 st Sept,11 & 11 th Jul,12	· Through the address of the alumni, the students' sense of belonging is enhanced.	· Observations and evaluations made by ceremonial team members.	Ceremonial Team(TCE)	\$1,700.-(Opening Day) \$3,300.-(Closing Ceremony)
<p>Speech Day <i>Target groups:</i> S7</p>	26 ^h May, 12	· Prize-winners feel honored and their self-image is enhanced. · The school image is enhanced.	· Attendance record. · Observations and evaluations	Ceremonial Team (TCE)	\$22,300.-
<p>Appreciation Letter</p> <ul style="list-style-type: none"> · Appreciation of the good performance of the graduates from the targeted primary schools. · Invitation made to target schools for holding school promotion activities 	October/ November 2011	· Students are honored		Promotion Team(TSP)	

	<p>RHS Award Scheme</p> <p>Target groups: All Students</p> <p>1. To promote the Scheme through S.1 Adaptation Program & class teachers of upper levels</p> <p>2. To reward students who fulfill the requirement</p>	Whole Year	More students strive to attain the standard of obtaining the honour	Number of student increased in obtaining the award this year	Student Affairs Team Members	Certificates & Badges
	<p>Best Improved Students Award</p> <p>Target groups: S.1-5 students with improvement in academic result or character</p> <p>Class teachers recommend students who have improvement in character/academics results when compare with last year</p>	End of school year	The awarded students show remarkable improvement in academic performance or personality	<ol style="list-style-type: none"> 1. Calculation 2. Class Teacher recommendation 	Student Affairs Team Members	
	<p>Reading Prize Giving Ceremony</p> <p><i>Target group:</i> prize winners, Student Librarians</p> <p>Venue: Hall</p>	22 nd Feb 12	<p>The ceremony can be smoothly run</p> <p>Turn up rate of prize winners is over 70%</p> <p>Feedback from teachers and students is positive</p>	<p>Attendance rate</p> <p>Meeting evaluation</p> <p>Feedback and observation</p>	* Matthew Sit Library Team	\$500

<p>S18 To develop and use multifaceted activities /programs to stimulate learning motivation</p>	<p>Learning-based programs, activities, competitions and award schemes launched by different Teams and KLA/ Dept. throughout the school year :</p> <ul style="list-style-type: none"> - 中文科分級活動(TCL) - 朗誦、演講比賽(TCL) - 普通話交流日(TCL) - 中史聯考活動(DCH) - 國情教育(DCH) - 中三級專題閱覽,中四級專題研習報告比賽(DCH) - 「鑑古知今」剪報/文章分享全方位學習活動(TLW) - Religious and Physics Talk (DRS & DPH) - Forum (TSE & DRS) - Chinese Flower Market Workshops (DEC) - Annual Arts Competition and exhibition (TAE) - Art Ambassador (TAE) - Healthy Meal Planning & preparation (DHE-HMSC) - Health and Care Promotion (DHE-HMSC) - JA Personal Finance & JA Financial Management (DBA) - Chinese & English Book Report Writing Competition (TLI, TCL, TEL) - Book Exhibitions (TLI) - Bookmark design competition (TLI) - Joint PTA Essay Competition (THM & TPR) 	<p>Throughout the school year</p>	<ul style="list-style-type: none"> - Satisfactory participation - Higher learning motivation <p>(details on respective plans)</p>	<ul style="list-style-type: none"> - Observation - Feedback - Statistics <p>(details on respective plans)</p>	<p>Respective subjects, Teams and Offices</p>	<p>Manpower, Respective budgets</p> <p>(details on respective plans)</p>
---	--	-----------------------------------	---	--	---	--

	<ul style="list-style-type: none"> · Mentorship Program (TCG) · Environmental Debate competition (THM & TEE) · Fascinating Maths Questions & Maths Quiz (TME) · Science quiz and competitions (TSE) · Science Week (TSE) · S2 project learning (DIS & TME) · Integrated Learning Week (OPC) · S2 pastoral plan project (DRS) · Photo display project (DRS) · Academic competitions (THM) · Reading physics article competitions (DPH) · News commentary competition (TLSE) · HK Physics Olympiad (DPH) · Religious ceremony (DRS) 					
<p>S19 To implement an effective promotion/ repeat system</p>	<p>As there is no enrolment of S5 repeaters, this program plan is suspended.</p>					

Target 6.To improve students' learning environment

<p>S20 To categorize and distribute activities throughout the school year</p>	<p>Drafting of activity calendar Activities are taken into consideration</p>	<p>During activity calendar drafting</p>	<p>Activities more evenly distributed throughout the school year</p>	<p>Feedback from teachers, students, and parents</p>	<p>Principal</p>	
--	---	--	--	--	------------------	--

S21 To require students to bring the necessary learning materials	To set a clear rule for encouraging students to bring proper uniform for the PE lessons		The overall attendance rate of PE lessons reach 80%	Observation Warning issuing records	TPE	
S22 To maintain a clean and favorable environment for teaching and learning	Invitational Education - Respect -Special Color Banner -Bulletin board design for Invitational Education -Green plant growing at the classroom green corner	Whole year Main event in 1 st term	Banner display completed in Sept 2010 Board displays completed in three phases with class teachers	Teacher observation & student feedback	Whole school	\$2200
	Environmental Classroom campaign & Ambassadors Award Scheme -Environmental Ambassador, -Classroom cleaning, -Bulletin board design	Whole year	Over 80% passing rate in classes	Observation & report Feedback from class teachers & student responses	TEE	\$500 for cleaning tools \$500 for prizes & others
	Replace the CRT monitors with the LCD ones in all classrooms <i>Target group: all students</i>	Sept 11– Aug 12	All the new LCD projectors are in good working condition	By checking all the LCD projectors	Technology Education Team (TTE)	Special one-off IT grant

Target 7. To foster students' learning and organizing skills

S23 To develop in students necessary learning skills	Enrichment of our students' learning experience -Slogan / Bookmark/ Booklet Design Competition -Project learning (S1) <i>Target groups: S.1 and S2</i>	Throughout the year	70% of the students completed their work	Teachers' Feedback	DIH	\$2500
--	--	---------------------	--	--------------------	-----	--------

	Class for high academic achievers and those who drop an X <i>Target group: S5-S6 students</i>	Whole year	Both Teachers and Students agree the programme help their LS learning skills	Documents (scaffolding work) Teachers' feedback in departmental meetings Students' feedback	Respective teachers	\$1000 (printing cost)
	Scaffolding in assessment <i>- Target group: S4-S6 students</i>	Whole year	Scaffolding work (1), (2) and (3) have been done	Documents (scaffolding work) Teachers' feedback in departmental meetings	TLSE	\$500 (printing cost)
	Talk on reading/writing skills <i>Target group: Junior level</i>	21 Feb 11	- Interaction between the speaker and students - Students are motivated	- Feedback from students - Evaluation - Observation	TLI	\$1,000
	Support program for SPLD students Enhance the reading and writing skills of Chinese	Once in each term	- Observations & feedback from students	- Attendance and performance of students	TISE	\$20,000 (LSGSS)
	Help desk before UT and exams. - To uplift the study atmosphere in school, - To solve the academic problems of our students.	One week before UT and exams	70 % of tutors give positive comment	Feedback from tutors	TST	
S24 To develop in students necessary organizing skills	To teach students to monitor their learning progress by using portfolios -liberal studies -Chinese History <i>Target students: S.3-S6 students</i>	Whole year	-70% of students completed their portfolios with reflections - enhance students' performance in their assignment filing and facilitate students to monitor their learning progress.	- Documents (Students' learning portfolios & their reflections - Teachers' feedback in departmental meetings	TLSE DCH	

	Carrier Bag Making design patterns with the theme “love and care” on carrier bags <i>Target Group: S1</i>	Feb – Jun 2011 During NW lesson time	75% of the students complete their work.	Marks given according to sewing skills and design.	DHE-HMSC	\$7,000
--	--	--	---	--	----------	---------

Major Area of Concern 3: To Develop and Enhance Students' Self-management Capabilities
Target 8. To develop students' sense of self-management

Strategies	Implementation plans	Time Scale	Success Criteria	Methods of Evaluation	People in charge	Resources Required
S25 To provide training activities for students on self-management skills and/or leadership skills	Encourage students to join social service and charitable events -30-hour famine -Oxfam rice selling -flag selling	All year round	<ul style="list-style-type: none"> - Students sign up to the event and are present during the event 	--	TLW Pastoral Care Office(OPC)	
	Senior Leadership Training Camp	24 Aug, 2011	<ul style="list-style-type: none"> - High Participation and Spirit during the training - Performance of students in their own student organizations and in the school after training 	<ul style="list-style-type: none"> - Observation - Feedback from teachers and students 	TSL	NIL
	S1 Orientation Day -build up relationships with new house members -simple self-management training for new S1 students <i>Target groups: S1</i>	23 rd Aug, 2011	<ul style="list-style-type: none"> - Good atmosphere - Good relations with Student Leaders 	<ul style="list-style-type: none"> - Participants' feedback 	THM & OPC	\$1000
	Monday Moral Presentation <i>Target groups: all levels</i>	Every Monday Morning Assembly	<ul style="list-style-type: none"> - the full attention of students during the presentation 	<ul style="list-style-type: none"> - Teacher and student rating - Evaluation meeting - Observation 	Class teachers & TLE	\$200
	Interactive activity on various themes -"Sexual Harassment" -"Be cool-No Drugs" <i>Target groups: S2,S3</i>	Lessons time	<ul style="list-style-type: none"> - 70% rated topics were retained & relevant 	<ul style="list-style-type: none"> - Teacher and student surveys - students reflection - Observation 	TLE	\$2900 -assist by subject teachers

	Chores for Change Target groups: all levels	March Whole day	- 70% agree topics were retained & relevant	- Teachers' evaluation - Observation	TLE	\$10
	Youth Ambassador Scheme Target group: 25 S3-S5, S6 selected students	Nov 2011-May 2012	- 80% attendance rate - Able to complete assigned tasks	- Evaluation and Feedback	Counseling & Discipline Team (TCD)	\$1500 for prizes, resource materials
	S1 Personal Growth Training Camp	4days 3 nights	70% rated topics retained & good	- Teachers' evaluation - Observation	TC & TDI	HKD 100
	Adaptation program (IT resources)	Sept/10	- All students can have a good understanding in school IT resources	- By collecting the feedback from teachers in charge	TSF	
	S3 Invitational Education -- Big Brothers & Big Sisters Scheme Target groups: S3	Whole year	- Over 50% of S1 Subject Teachers , and S1 CTs appreciate the activities rendered by the S3 students	- Questionnaires or survey conducted	TCO	Counseling Dept. + social worker + class teachers
	Religious LEP Target groups: S.1-S.6	LEP lessons	- Self-management topics - Positive value is induced. - Students react actively during the lessons. - Strengthen students' identity as a Catholic.	- Teacher observation - Responses from students during lessons - Student feedback	DRS	Powerpoint Small Gifts
S26 To promote class stewardship designed to foster class spirit and class management	S4 NSS Adaptation Program & "Team Work" Basics Training Day Target groups: S4 students	1 st & 2 nd Sept. 2011	-70% rated topics retained & Good -high class spirit -high participation	- Teachers' evaluation - Observation	Pastoral Care Office (OPC)	HKD 200
	Inter-class Sports Competition		60% classes get involve in the competition High class spirit	Number of classes involved Observation	PE Team	\$5500
	S1 Adaptation Program Target groups: S1	2 Sept - Whole day	- 70% rated topics retained & relevant	- Teachers' evaluation - Observation	TCD, Class teachers, Social Workers	

	S2-3, S5-7 Refresher Program <i>Target groups: S2-S7</i>	2 Sept - 1 st -3 rd Period	- 70% rated topics retained and relevant	- Teachers' evaluation - Observation	TCD, Class teachers	
--	--	--	--	---	------------------------	--

Target 9. To uphold effective classroom management and self-discipline of students

S27 To develop a school-based classroom management system & sharing channels among teachers	CT & ACT Meetings Provide communication channel for CTs & ACTs to share issues on: -i) Pastoral Care -ii) Teaching & learning	3 times a year	- At least 1 class teacher attending the meeting	- Feedback from the minutes - Interaction among teachers	TCD	
S28 To adopt developmental and preventive measures to promote "self-discipline"	Different developmental and preventive programmes for target students - Smart Teens Program - S3/S4 Anti-Smoking group - Visit to Zheng Sheng College & Cape Collinson Correctional Institution	Throughout the year	- 80% attendance rate - Able to complete assigned tasks	- Evaluation of students - Observation and comments by teachers i/c of each activity	TCD	Booking of school bus
	To organize competitions for establishing clear guideline of whole-school classroom rules -inter-class slogan-design competition (S1) -A coloring competition <i>Target Group: S1, S4</i>	1 st term	- Participation rate > 50 %	- Statistics	TLS, DRS	Respective budgets
	S1-3 New Students Parents Day <i>Target groups: Parents of S1-3 new students</i>	17 Sept 11	- 70% rated event as good - Positive feedback from parents	- Teachers & parents' evaluation - Observation	TLE Class teachers,	Assistance by uniformed groups

	Install the IP Cam in reflection room <i>Target group: all students</i>	Sept 2011	All the installed IP Cam are in good working conditions	By checking the working conditions of the IP Cam	CH	CITG
--	---	-----------	---	--	----	------

T10: To maintain students' good attendance to school and to class

S29 To set up a consistent and effective system to deal with students who are absent or late to school/ class	Attendance of Students <i>Target groups: All Students</i>	Whole Year	· Decrease in number of habitual lateness and absence · Students' cases are followed up	· Attendance Record · Parent contact or interview · Detention record	KT & Class Teachers	Discipline Teachers, Class Teachers, Teachers on duty of detention class
	1. To check students' attendance and punctuality 2. To develop a "Late to Classroom Permission Slip" System 3. To coordinate the detention class 4. To interview the students and parents with habitual lateness and absence					
	Provide SMS service for all parents All parents can receive the SMS from school if their children are absent.	Sept/10	· The system is running smoothly	· Teacher and parent feedback	TSF	Each student: HK\$10
S30 To seek collaboration of PTA and parents	Parents Sharing Session <i>Target groups: S1-S3 Parents</i>	Fri Evening (3-4 times a year---2 hrs each)	Parents agree that the Sharing Session have significance Parents are satisfied with the arrangement	Parents interview PTA Evaluation Meeting Observation	PTA Ex. members	HKD 4,000

Target 11. To cultivate a positive image of neat appearance in students

S31 To emphasize the importance of appearance and provide clear standards to students, teachers and parents.	Essay Writing Prize Presentation Ceremony <i>Target groups:</i> All winners, their parents & teachers	29 March 11 lunchtime	- Parents are satisfied with the students behavior during the ceremony - Students are properly behaved during the ceremony	- Parents interview - PTA Evaluation Meeting - Observation	TPR	\$11,200 (scholarship) \$2000
	Best in Appearance To reward students who have shown improvement in appearance by checking the appearance checking record of the Discipline Team	End of School year	All students		Discipline Head with collaboration of Student Assessment Team	
S32 To enforce a whole school neat appearance system.	Checking students physical appearance <i>Target groups:</i> All students	Whole year	- 40-50% student population obtaining NIL appearance slips regarded as 'Satisfactory' ; whilst - >50% regarded as 'Fairly Good'	- Observation & comment by Discipline Department & all teachers	OPC Discipline Team (TDI)	Whole-school approach; All teachers involved
	Improvement in Appearance Target group: All students	End of school year	5% of student population obtaining clean record as compared with the no of appearance slips in the 1st Term	Evaluation and Feedback	NIL	HKD 500 (annually) for printing certificates

APPENDIX:**PASTORAL PLAN -- COURAGE**

More than two thousand years ago, the Buddha was confronted with the fact of human existence: birth, old age, sickness and death. In the XX century, the Europeans philosophers, the existentialists, also faced the reality of life. Human existence has no guaranties; we are exposed to death, to danger and to countless trials. No matter how much we try to avoid the pain of life, it is ultimately inescapable. Both Buddha and the early European philosophers offered a solution: courage; in the face of pain and uncertainty, courage is what's required.

Courage is also at the heart of Christian spirituality. Reading the Gospel, we can clearly see that the first disciples of Jesus were also afraid, very much afraid, about countless situations and threats. Jesus complained about their excessive worry about "the tomorrow" and their lack of faith in God's loving care. Jesus Christ is permanently saying to us: "Do not be afraid". In Him we find the inspiration to embrace the challenges and trials of our daily lives with a positive spirit.

The department of Religion has this year chosen **Courage** as the main theme for the school. We want to state the simple fact that we, human beings, have choice. In the face of crisis, we have choice; dealing with pain and suffering, we have choice; enduring problems and difficulties, **we have choice**. We can choose to be courageous and meet our daily challenges with audacity... And we hear the voice of the Living Christ saying: "Do not be afraid, I am with you always".

Language and MOI Policy

Rosaryhill School aims to provide an education that places great importance on "Trilingualism and Bilingualism". Our school-based Language and MOI Policy and the corresponding strategies used are as follows.

A. English Language Education KLA

Students are expected to improve and enrich themselves in various language aspects by experiencing the following learning activities and tasks within and out of the classroom:

Linguistic Skills	Learning Experience
Reading	Reading fiction and non-fiction books (for Extensive Reading Scheme / Youth Reading Programme with books mail-ordered from Scholastic, class library, and school library); Reading newspapers; Form level readers
Writing	Monthly writing assignments; Writing book reports; Writing film reviews; Writing poems and songs; Writing dairies, blogs, and journals; Writing newspaper commentaries; Writing competitions
Listening	Film/documentary viewing; Drama/musical appreciation; Listening drills and dictations
Speaking	Talking Booth activities; Individual presentations; Group interactions; Inter-class competition; HK Schools Speech Festival
Independent Learning	Interactive online learning package(throughout school year, self-access)
Collaborative Learning	English Zone; Project work

B. English as a MOI (EMI) for Learning Other Non-Language Subjects

S.1 and S.2:

Subjects taught in English: Mathematics, Computer Literacy, Integrated Science, Integrated Humanities (English Modules)

Subjects taught in Chinese: All other subjects

S.3:

Subjects taught in English: Mathematics, Computer Literacy, Physics, Chemistry, Biology, Economics, Geography, History

Subjects taught in Chinese: All other subjects

S.4 to S.6:

Subjects taught in English: Mathematics, Mathematics extension modules; all Science subjects; Economics; Geography; History; Information & Communication Technology; Business, Accounting, & Financial Studies; Music

Subjects taught in Chinese: All other subjects

C. Other School-based EMI Supports

To further enrich the English-learning atmosphere of the school, all major school events, the school website; the language interface of the eClass for all student accounts; all board displays (except poster displays provided by external sources where an all-English version is unavailable) shall be in English (**NOT** bilingually).

Announcements on Monday and Thursday Morning Assemblies shall be delivered in English, except those from Chinese Language, Putonghua, Chinese Literature, Chinese History, and Chinese Drama Society. "Moral & Civic Ed. Talks", on the other hand, can be conducted in either English or Chinese. For Masses and Religious Ceremonies, apart from the homily, the whole ceremony, including the liturgy, the bible readings, the responsory, the prayers of the faithful, and the hymns, etc., shall be delivered in English. For the Speech Day, the speech of the M.C. shall be delivered in English and Putonghua bilingually.

Letters to Parents shall be written in both English and Chinese bilingually. The PTA AGM shall be conducted in English and Chinese bilingually.

D. Support for NCS and NAC Students

To cater for language diversities, Chinese speaking (local and NAC) and NCS students have separate sets of medium of instruction. The local and NAC groups only adopt English as the MOI in Mathematics, Computer Literacy, Integrated Science, and Integrated Humanities (English modules) while For the NCS group, English is used as the MOI for all subjects except Chinese Language and Putonghua. For Chinese Language in particular, a "pull-out, tailored" GCSE Preparatory Chinese Language Curriculum, which prepares students for the GCSE Chinese Language curriculum and public examination in Senior Levels, will be adopted.

There shall also be after-school learning support for both groups of students. For NCS, after-school extended Chinese learning projects, such as Chinese induction programme, Chinese pull-out programme, and project-learning involving immersion of Chinese culture, shall be provided so as to increase their exposure to Chinese language and culture; whereas for NAC, after-school English induction programme, Traditional Chinese induction programme, and project-learning involving immersion of local culture shall be provided.

E. 普通話科

1. 普通話教學政策：

- 延續每級開設一班「普通話教中文」的政策，檢討並完善教學策略。
- 調適授課語言、課程內容及評核，以配合非以華語為母語之學生程度。

2. 活動：

- 校內 — 普通話交流日：全年共 16 次，於初中有蓋操場設置交流攤位，初中學生每次依不同題目及情景與普通話大使進行交流，提昇普通話說話能力。
- 班際普通話比賽：各級分別進行不同形式的班際比賽，如講故事、朗誦及歌唱，並於禮堂進行決賽及表演，提高學生學習興趣。
- 校外 — 鼓勵學生參加朗誦或演講比賽(例如：校際中文朗誦節 等等)，希望透過不同形式的比賽，加強學生普通話能力的訓練。規定初中每級必須派出一隊參與集體朗誦比賽。

ROSARYHILL SCHOOL
**PLAN ON USE OF CAPACITY ENHANCEMENT GRANT
 FOR THE SCHOOL YEAR 2011~2012**

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Curriculum development	To develop IT teaching kits in various subjects & provide support for teachers	To employ one IT assistant to maintain & update teaching material, eClass and webpages ,etc	Teachers' workload in the maintaining & updating of IT teaching material & webpages, will be relieved.	September 2011 – August 2012	Salary of the IT assistant for the year - \$120,960	Maintaining the use of IT in teaching > 25%.	<ul style="list-style-type: none"> ◆ Inventory list of IT teaching material ◆ Record of use of IT in teaching. 	Mr. CHAN Thomson (Computer Studies)
Pastoral Care	To promote ethical education	To employ one Pastoral Assistant to help in organising & promoting religious activities	With the support from the assistant, teachers can concentrate more on the personal contact with students in ethical education.	September 2011 – August 2012	A budget of \$77,225.40	<ul style="list-style-type: none"> ◆ More religious activities and better organised & more students involved ◆ Improvement of students' behaviour in long run 	<ul style="list-style-type: none"> ◆ Number of activities ◆ Number of participants ◆ Observe behaviour of students 	Mr. TAI Simon (Pastoral Care Office)
Coping of students with gifted abilities in various areas	To coach or instruct students in Basketball, Badminton,choir, orchestra and others and promote musical education	To employ sports coaches,instructors or musical director of orchestra, Purchase and improve the musical instruments	Teachers' workload in co-curricular activities can be relieved and more professional instruction is obtained	September 2011 – August 2012	A budget of \$171,000	<ul style="list-style-type: none"> ◆ Participation in more events & more students involved & better results achieved by the School teams 	<ul style="list-style-type: none"> ◆ Number of participants ◆ Achievement in inter-school competitions & other external competitions 	Mr. LO Louis (Sports Team) Ms. CHENG Mendy (Music)

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Enhancing Students' Language Proficiency	To enhance English fluency and self-confidence of students through adapted Shakespearean drama	To join "Shakespeare-4-All"	Teachers' workload in training students for performance can be relieved	September 2011 - August 2012	A budget of \$100,000	<ul style="list-style-type: none"> ◆ Percentage of students who have taken part in the drama training, auction and have been chosen as casts in the Gala Performance organised by Shakespear-4-All ◆ Students' English proficiency is enhanced 	<ul style="list-style-type: none"> ◆ Number of participants ◆ Feedback by teacher advisers & drama instructor 	Ms SHIU Catherine (English KLA)

Total: \$469,185.40

ROSARYHILL SCHOOL
**PLAN ON USE OF DIVERSITY LEARNING GRANT
 FOR THE SCHOOL YEARS 2011~2014**

DLG-funded Programme(s)	Strategies & Benefits Anticipated	Name of Programme(s) / Course(s) and Provider(s)	Duration of the Programme/ Course	Target Students	Estimated No. of Students Involved in Each School Year			Evaluation of Student Learning / Success Indicators	Person-in-charge
					11-12	12-13	13-14		
Other Programmes	(Network Programme) In view of the small number of students opting for Music, this network programme with 3 schools can help to cater for students' diverse needs	HKDSE Music (Network Programme)	3 years	S4-6 students of this cohort of students	5	5	5	◆ Students will take the HKDSE Examination.	Ms. CHENG Mendy (Music)
Other Programmes	(Gifted Education Programme) To enhance students choral singing skills	School Choir Training	3 years	S4-6 students in the School Choir	10-15	10-15	10-15	◆ Students will improve their skills in choral singing.	Ms. CHENG Mendy (Music)
Other Programmes	(Gifted Education Programme) To train up students with technical skills on badminton for inter-school competitions	Badminton Team Training	3 years	S4-6 students in the School Badminton Team	25	25	35	◆ Students will improve their skills in badminton. ◆ Students will take part in inter-school badminton competition	Mr. LO Louis (P.E.)

Abbreviation of Offices, Teams and Departments listed according to five Offices (Rosaryhill School Annual School Plan 2011-12)**OAC-Academic Office**

TCL-Chinese Language Ed. Team

TEL-English Language Ed. Team

TME-Mathematics Education Team

TLSE-Liberal Studies Education Team

TSE-Science Education Team

*DBI-Biology Department**DCE-Chemistry Department**DPH-Physics Department**DIS-Integrated Science Department*

TPS-PSHE Education Team

*DIH-Integrated Humanities Department**DGE-Geography Department**DHI-History Department**DCH-Chinese History Department**DEC-Economics Department**DRS-Religious Studies Department*

TAE-Arts Education Team

*DVA-Visual Art Department**DMU-Music Department*

TTE-Technology Education Team

*DCS-Computer Studies Department**DHE-HMSC & Home Economics
Department**DBA-BAFS*

TPE-Physical Education Team

TLI-Library Team

TSA-Student Assessment Team

TLS-Learning Strategies Development
Team**OAD-Administration Office**

TCI-Crisis Intervention Team

TDM-Data Management Team

TFB-Finance, Budgeting & Inventory Team

THR-Human Resources Management
Team

TSD-School Development Team

TSF-Safety & Facilities Management Team

OCC-Co-curricular Activities Office

TCM-Clubs Management Team

THM-House Management Team

TLW-Life-wide Learning Development
Team

TSL-Student Leaders Guidance Team

OLI-Liaison Office

TCE-Ceremonial Team

TPR-Parents Relation Team

TPU-Publication Team

TSP-School Promotion Team

OPC-Pastoral Care Office*TCO-Counselling Team**TDI-Discipline Team**TISE-Inclusive & Special Ed. Team*

TCG-Careers & Guidance Team

TEE-Environmental Ed. Team

TLE-Life Education Team

TRE-Religious Education & Activities Team

TST-Student Affairs Team